



2009-2010 Preschool Enrollment Contract

Child's Name	Date of Birth	Class
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Mark the session you prefer:

Pre-K, 3/4 yr olds, 2/3 yr olds

Morning session: 8:30-12:00 PM

- _____ (T/TH) 2 sessions per week \$2,450.00/yr.
- _____ (M/W/F) 3 sessions per week \$3,400.00/yr.
- _____ (M-F) 5 sessions per week \$5,100.00/yr.

Pre-K Afternoon session: 12:30-4:00 PM

- _____ (T/TH) 2 sessions per week \$2,450.00/yr.
- _____ (M/W/F) 3 sessions per week \$3,400.00/yr.
- _____ (M-F) 5 sessions per week \$5,100.00/yr.

3/4 yr olds Afternoon session: 12:30-4:00 PM

- _____ (T/TH) 2 sessions per week \$2,450.00/yr.

A.M. Preschool with extended care Preschool (8:30am-3pm) Learning Center (7:00am-8:30am & 3:00pm-6:00pm)

_____ **Mon-Fri** 5 sessions per week \$7500.00/year (August 19, 2009 – June 3, 2010)

Please sign Learning Center Contract

_____ **M/W/F** 3 sessions per week \$4500.00/year (August 19, 2009 – June 3, 2010)

Please sign Learning Center Contract

_____ **T/TH** 2 sessions per week \$3000.00/year (August 19, 2009 – June 3, 2010)

Please sign Learning Center Contract

Pre-K older 4 and 5 years old going into Kindergarten in one year. Must be 4 years old by September 30, 2009.

3's and young 4 years old children must be 3 years old and potty trained. Must be 3 years old by September 30, 2009.

2's and young 3 years old children must be 2 years old and potty trained. Must be 2 years old by September 30, 2009.

Annual Registration

Registration is \$150.00, which is non-refundable or transferable and due upon initial registration. This annual fee is put towards the administrative set-up, t-shirt, yearbook, RenWeb and supply costs.

Tuition Payment Schedule

Monthly payments for the 09-10 school year begins August 1, 2009 with the last payment due May 1, 2010.

Late Payment Policy

Payments received after the 10th of the month will be charged a \$20.00 late fee. If fees are not paid by the end of the month, the child will not be allowed to attend school until all present and past due fees have been paid.

Absence Policy & Withdrawal Policy

There are **NO** refunds for illness or holidays. One month's written notice is required for **all** withdrawals.

Arrival and Pick up Procedures

Lamb of God Lutheran Preschool hours: 8:30am-12:00pm or 12:30pm-4:00pm, Monday through Friday. I agree to pick up my child after class is over, if they are not enrolled in Learning Center. My child must be picked up within 15 minutes after the end of class. A late fee of \$1.00 per minute, past the 15 minute window, will be billed to my account.

I understand that the Family Handbook will be available at Registration. I acknowledge it is my responsibility to read and familiarize myself with the policies/procedures set forth in the handbook. I understand that the Board of Education can make changes/additions to the policies/procedures at anytime and will notify me through a notice sent from the preschool office.

I agree to pay all attorney and collection costs incurred by Lamb of God Lutheran Preschool should I default in the terms and conditions of the financial agreement. I have read this enrollment contract, agree to the terms as stated above and have received a copy of this contract.

Please be aware that in case of an emergency evacuation, Lamb of God Lutheran students will be taken to Lied Middle School located at 5350 W. Tropical Pkwy. The phone number is 799-4620.

Parent/Guardian _____ Date _____



Learning Center Contract

Learning Center is a contracted program, children must be enrolled, this is **not** a "drop off" program. The program is supervised by a qualified preschool teacher. The Learning Center Supervisor has an assistant when there are more than 10 students.

Before preschool begins, Learning Center is available from 7:00am to 8:30am. No snack is provided in the morning.

After preschool ends, Learning Center is available from 12:00pm to 6:00pm. The program provides a further learning experience and outdoor activities. Children can bring their own lunch or purchase a hot lunch. A lunch calendar is available prior to the month lunches are served. A light snack is provided in the afternoon. Nap time is required and parents must supply a blanket and/or sheet for each child.

Parents/guardians are required to pick up their child/children by **6:00pm**. A late fee of **\$1.00 per minute** will be billed to your account for each minute you are late. If a child is picked up after 6:15pm, the Preschool Director will be notified. The Director has discretion to apply a probation period or suspend your child/children.

Please make sure all your information is up-to-date and current with both the Preschool Office and Learning Center so that we are able to contact you in case of an emergency.

Please list the name(s) of your child/children who will be using the Learning Center program.

Child's Name _____

Child's Name _____

Parent/Guardian _____

Date _____